



**TEAMSTERS**  
**LOCAL 72 I.B.T**  
**New York State**  
**Thruway Employees**  
**By - Laws**

## **TEAMSTERS LOCAL 72 BY-LAWS**

### **Section 1 Name**

This Local Union shall be known as New York State Thruway Employees Local 72, **and** is chartered by International Brotherhood of Teamsters.

### **Section 2 JURISDICTION**

The jurisdiction of this Local Union shall be as determined by the International Union from time to time.

### **Section 3 PRINCIPAL OFFICE**

(A) The principal office of this organization shall be located in the City of New York, County of Manhattan, State of New York, or at such other place as the Local Union Executive Board may designate pursuant to its exclusive authority. The organization may have such other sub offices either within or without the State of New York as the Local Union Executive Board, pursuant to its exclusive authority, may require from time to time.

(B) All books, records, and financial documents shall be kept at the principal office of the Local Union.

### **Section 4 OBJECTS**

(A) The objects of this Local Union shall be:

(1) To unite into one labor organization all workers eligible for membership, regardless of religion, race, creed, color, national origin, age, physical disability, sex, **or sexual orientation;**

(2) To engage in organizing workers and to provide the benefit of Unionism to all workers and to protect and preserve the benefits obtained for members of this organization:

(3) To secure improved wages, hours, working conditions and other economic advantages through organization, negotiations and collective bargaining, through legal and economic means, and other lawful methods;

(4) To provide educational advancement and training for employees, members and officers;

(5) To safeguard, advance, and promote collective bargaining, the rights of workers, farmers and consumers, and the security and welfare of all the people by political, educational and other community activity;

(6) To engage in cultural, civic, legislative, political, fraternal, educational, charitable, welfare, social, and other activities which further the interests of this organization and its membership, directly or indirectly;

(7) To provide financial and moral assistance to other labor organizations or other bodies having purposes and objectives in whole or in part similar or related to those of this organization;

(8) To engage in community activities which will advance the interests of this organization and its members in the community and in the nation, directly or indirectly;

(9) To protect and preserve the Union as an institution and to perform its legal and contractual obligations;

(10) To carry out the objectives of the International Union as an affiliate thereof and its duties as such an affiliate;

(11) To receive, manage, invest, expend or otherwise use the funds and property of this organization to carry out the duties and to achieve the objectives set forth in these Bylaws and the International Constitution and for such additional purposes and objects not inconsistent therewith as will further the interests of this organization and its members, directly or indirectly.

(B) It is recognized that the problems with which this labor organization is accustomed to deal **are not limited to unionism or to organization and collective bargaining alone, but encompass** a broad spectrum of economic and social objectives as set forth above and as the Union may determine from time to time; we, therefore, determine and assert that the participation of this labor organization, individually and with other organizations in the pursuit and attainment of the objectives set forth herein are for the benefit of the organization and its members.

## **Section 5 ELIGIBILITY FOR MEMBERSHIP**

Eligibility to membership in this Local Union shall be as set forth in the International Constitution, and applicants for membership shall comply with and be subject to the requirements imposed by these Bylaws and the International Constitution.

## **Section 6 OFFICERS**

The Officers of this Local Union shall be the President, Vice President, Secretary-Treasurer, Recording-Secretary and Three (3) Trustees. These Officers shall constitute the Executive Board of the Union. The term of office of all officers shall commence on the first January in the year following the election.

The officers, executive board and delegates of this Local Union and eligibility to serve as such shall be prescribed in the International Constitution and the Bylaws.

**Section 7**  
**PRESIDENT'S DUTIES**

He/she shall perform all duties incident to the office of President, and such other duties as may be assigned by the Local Union Executive Board, or membership from time to time. He/she shall preside at membership meetings of this local union and preserve order therein.

**Section 8**  
**DUTIES OF THE**  
**PRINCIPAL EXECUTIVE OFFICER**

(A) The president shall be the principal executive officer of this organization.

He/she shall appoint all committees, subject to Executive Board approval, and shall also have the right to serve on all committees by virtue of his/her office. He/she shall, in general, supervise, conduct and control all of the business and affairs of the Local Union, its officers and employees. He/She shall have charge and supervision of all the officers and employees of the Local Union including Business Agents. The principal executive officer shall also have charge of all labor controversies involving the Local Union.

(B) The principal officer, subject to the provisions of Article XXIII, Section 3 of the International Constitution, together with the secretary treasurer shall sign all official documents, deeds, mortgages, bonds, contracts, or other instruments, all checks on bank accounts, and perform such other duties as the International Constitution, these Bylaws or law may require of him/her.

(C) The principal officer in conjunction with the secretary treasurer shall have the authority to disburse or order the disbursement of all monies necessary to pay the bills, obligations and indebtedness of the Local Union, which have been properly incurred as provided herein. He/she shall have the authority to pay current operating expenses of the Local Union, including rents, utilities and maintenance of the Union Hall, and salaries and expenses of officers and employees.

(D) The principal officer shall have authority to interpret these Bylaws and to decide all questions of law there under, between meetings of the Local Union Executive Board.

(E) The principal officer shall preside at membership meetings and meetings of the Local Union Executive Board shall enforce the International Constitution, these Bylaws and the rules of order adopted by this Union and shall ensure that all officers perform their respective duties. He/she shall also have the right to serve on all committees by virtue of his/her office. He/she shall have the power to call special meetings as provided in Section 19(B).

(F) The principal officer shall decide all questions of order, subject to an appeal to the membership, if a valid objection has been taken by an interested member, which appeal shall be determined by a majority vote of the members present and voting. The principal officer shall announce the result of all votes and enforce all fines and penalties.

**Section 9**  
**DUTIES OF THE VICE PRESIDENT**

He/she shall perform such other duties and render such assistance as may be directed by the principal executive officer, the Local Union Executive Board or the membership from time to time it shall be the duty of the vice president to preside at local union membership meetings in the absence of the president .

**Section 10**  
**DUTIES OF THE SECRETARY-TREASURER**

(A) The Secretary-Treasurer shall perform all the duties imposed upon Local Union Secretary-Treasurers by the International Constitution and these Bylaws, and in general perform all duties incident to the office and such other duties as from time to time may be assigned to him/her by the Local Union Executive Board or the members by resolution. He/she shall see that all notices and reports shall be given in accordance with the provisions of the International Constitution and these Bylaws or as required by law. He/she shall make at least quarterly a report including the assets and liabilities of the Local Union, and shall keep itemized records, showing the source of all monies received and spent, and shall keep records, vouchers, work sheets, books and accounts and all resolutions to verify such report.

(B) The Secretary-Treasurer upon request of any member shall make available to the member a copy of the last annual report. He/she shall also make available for inspection by any member or members at the Local Union's principal office during regular business hours any prior annual report and any other document which is subject by statute to such inspection. Copying of any financial record to which a member is entitled to by law shall be permitted provided that the member pays the actual cost of duplication. Membership lists may not be copied.

(C) The Secretary-Treasurer shall have custody of the Local Union seal and the records of the proceedings of all meetings of the Local Union and the Local Union Executive Board, as prepared by the Recording Secretary, or such person as is authorized to take such proceedings; and shall keep important documents, papers, correspondence, as well as files on contracts and agreements with employers. Upon the request of any person in writing or made in person to the Secretary-Treasurer during regular hours at the principal office, he/she shall provide one (1) copy of the collective bargaining agreement made by the Local Union with the employer of such person, if the person making such request establishes that he/she is an employee directly affected by such an agreement. The Secretary-Treasurer may require a receipt from such person. He/she shall also maintain at the principal office of the Local Union copies of agreements made or received by the organization where another labor organization subordinate to the International Brotherhood of Teamsters has negotiated such a contract, and the employees represented by this Local Union are directly affected by such agreement. The agreements shall be available for inspection by any member or by any such employee who establishes that his/her rights are affected by such agreement, during the regular hours maintained at the principal office of the Local Union.

(D) The Secretary-Treasurer shall keep a correct account of all monies paid to and paid out by the Local Union and shall provide receipts for any dues, initiation fees, or other fees, assessments or fines or other monies received. The Local Union Secretary- Treasurer shall enter all receipts in the name of the Local Union and shall deposit all monies in accordance with Article X, Section 9 of the International Constitution.

(E) The Secretary- Treasurer must report the names and addresses of all new members coming into the Local Union to the General Secretary-Treasurer and shall send to the General Secretary-Treasurer a revised list of the names and addresses of all members in good standing in the Local

Union on a current basis. Membership lists shall not be open to inspection by any member except as, and to the extent, required by law.

(F) Whenever a Secretary-Treasurer's term of office expires or is otherwise terminated, he/she must see that his/her successor is properly bonded and a copy of the bond sent to the office of the General Secretary-Treasurer before he/she transfers to his/her successor in office the funds, papers, documents, records, vouchers, worksheets, books, money and other property of the organization. All such records, vouchers, worksheets, receipts, books, reports and documents shall be preserved and retained at the Local Union's principal office for a period of six years.

(G) The Secretary-Treasurer shall provide each new member with a free copy of the International Constitution, upon request. The Secretary-Treasurer shall provide any member with a copy of the International Constitution and of these Bylaws.

## **Section 11**

### **DUTIES OF RECORDING SECRETARY**

It shall be the function of the Recording Secretary to attend general membership meetings of the Local Union and the Local Union Executive Board and to keep minutes of the proceedings. Minutes shall reflect motions made at meetings

Shall specifically include all financial transactions approved at the meeting. He/she shall keep a record of the names of the members comprising each committee and handle all correspondence of the Local Union assigned by the principal executive officer or authorized by membership resolution. In his/her absence, the principal executive officer shall appoint a member or members to keep minutes of every meeting of the members involved. Minutes of division meetings shall be read and approved at the next following meeting of the division involved.

## **Section 12**

### **DUTIES OF TRUSTEES**

It shall be the duty of the Trustees to conduct or have conducted a monthly examination of the books of the Local Union and the results thereof shall be reported at the next regular membership meeting. They shall sign the books of the Secretary-Treasurer if they have found them correct and bank balances verified. In the event that a Trustee declines to sign the books, the Trustee must state in writing to the Local Union Secretary-Treasurer his/her reasons for declining to do so and shall also advise the General Secretary-Treasurer of those reasons. A Trustee's disagreement with an expenditure properly authorized by the Executive Board or Membership shall not be a valid basis for refusing to sign the books. The Trustee's reports shall be sent to the General Secretary-Treasurer as required by the International Constitution.

They shall receive and review the original surety bond covering each officer, employee and representative of the Local Union required to be bonded, and retain it at the Local Union's principal office. They shall have the duty to see that such bonds are current and enforceable. In the event of the unavailability of a Trustee, the remaining Trustees or Trustee shall perform the above functions. In performing their functions, the Trustees may avail themselves of the services of the Certified Public Accountants retained by the Local Union.

## **Section 13**

### **DUTIES OF BUSINESS AGENTS AND STEWARDS**

(A) Business Agents and Stewards

Business Agents shall be recommended by the principal executive officer and shall be appointed pursuant to their exclusive authority by the Local Union Executive Board. Based upon the recommendation of the principal executive officer, the Local Union Executive Board shall have the exclusive authority to remove and establish the salaries, benefits and working conditions of Business Agents for this Local Union. Officers may be appointed as Business Agents.

The principal executive officer shall recommend and the Local Union Executive Board shall have the exclusive authority to appoint or remove chief shop stewards. With the exception of chief shop stewards. All shop stewards shall be elected. Elections shall be held no less than every (1) year. The executive board shall have the exclusive authority to remove any chief shop steward for malfeasance or just cause. Elected shop stewards may only be removed from office by special impeachment vote, a decision rendered pursuant to article xix of the international constitution, or a regularly scheduled election. In the event that no member is willing to serve as steward the executive board shall have the authority to appoint stewards until there is a candidate(s) available for election. Whenever feasible there shall be at least one (1) shop steward at each work location.

Based upon the recommendation of the principal executive officer, the Local Union Executive Board shall have the exclusive authority to establish the payments, benefits and responsibilities of stewards and chief shop stewards. Salaries, benefits and working conditions for business agents, chief stewards and stewards are subject to the approval of the membership.

The authority of stewards shall be limited to, and shall not exceed, the following duties and activities:

- (1) The investigation and presentation of grievances with his/her Employer or the designated company representative in accordance with the provisions of the collective bargaining agreement;
- (2) The collection of dues when authorized by appropriate Local Union action;
- (3) The transmission of such messages and information which shall originate with, and are authorized by the Local Union or its officers provided such messages and information;

(a) Have been reduced to writing; of,

(b) If not reduced to writing, are of a routine nature and do not involve work stoppages, slowdowns, refusal to handle goods, or any other interference with the Employer's business.

Stewards have no authority to take strike action, or any other action not set forth in these Bylaws, or any other action interrupting the business of his/her employer.

(B) Warden

A Warden may be appointed by the Chair and may be removed by him/her. If appointed, the Warden shall have charge of the inner door and shall admit only those entitled to be in attendance. He/she shall not allow any member under the influence of alcohol to enter the meeting place. He/she shall assist the Chair in maintaining order.

#### **Section 14**

#### **POWERS AND DUTIES OF LOCAL UNION EXECUTIVE BOARD**

(A) Except as may be otherwise provided in these Bylaws, the Local Union Executive Board is authorized and empowered to conduct and manage the affairs of this organization, and to manage, invest, expend, contribute, use, borrow, lend and acquire Local Union funds and property in the pursuit of accomplishment of the objectives set forth in the Constitution of the International Union and these Bylaws and resolutions adopted in furtherance thereof. Based upon the recommendation of the principal executive officer, the Local Union Executive Board shall have the exclusive authority to hire, terminate, and establish the compensation of persons or firms providing legal, accounting, consulting and other personal or professional services to the Local Union. However, the Local Union Executive Board shall not have the authority to bind the Local Union for personal services to be rendered to the Local Union or its Executive Board, such as, but not limited to, legal, accounting, consulting, public relations and editorial services, by contract, agreement or otherwise, beyond the expiration of the term of the Executive Board in office at the time such action is taken. This shall not prevent the Local Union Executive Board from entering into a bona fide collective bargaining agreement with another Union covering Local Union employees; **provided, however, that if the Local Union employees form a union following the Local Union officer election, or a new collective bargaining agreement covering such employees is negotiated after the Local Union officer election, the newly organized unit shall not be voluntarily recognized, or the new collective bargaining agreement shall not be entered into on behalf of the Local Union, until such action is approved by the officers-elect.**

The Local Union Executive Board, in addition to such other general powers conferred by these Bylaws, is hereby empowered to:

(1) Make and change rules and regulations not inconsistent with these Bylaws or the International Constitution for the management and conduct of the affairs of this Local Union;

(2) The Local Union Executive Board may establish a dues check-off procedure for Local Union officers and employees belonging to this Local Union;

(3) Loan and borrow monies directly and indirectly for such purposes and with such security, if any, as it deems appropriate, and with such arrangements for repayment as it deems appropriate -- to the extent provided by law;

(4) On behalf of the Local Union, its officers, employees or members, initiate, defend, compromise, settle, arbitrate or release or pay the expenses and costs of any legal proceedings or actions of any nature, **subject to the provisions of Article IX, Section 9 ( c ) of the International Constitution**, if, in its judgment, it shall be necessary or desirable to protect, preserve, or advance the interests of the organization;

(5) Transact all business and manage and direct the affairs of the Local Union between membership meetings except as may otherwise be herein provided; secure an audit of the books of the Local Union by a certified public accountant at least once a year; delegate when necessary any of the above powers to any officer for specific and temporary purposes and on condition that the action of such officer be ratified by the Local Union Executive Board; the Local Union Executive Board shall designate other officers for President or Secretary- Treasurer for the purposes of signing checks to pay bills or to exercise any other functions of their offices in the event that either shall be unavailable, shall refuse to act or shall become ill or otherwise incapacitated;

(6) Except as otherwise provided, lease, purchase or otherwise acquire in any lawful manner for and on behalf of the organization, any and all real estate or other property, rights and privileges, whatsoever deemed necessary for the prosecution of its affairs, and which the organization is authorized to acquire, at such price or consideration and generally on such terms and conditions as it thinks fit, and at its discretion pay therefore either wholly or partly in money or otherwise;

(7) Except as otherwise provided, sell or dispose of any real or personal estate, property, rights or privileges belonging to the organization whenever in its opinion the Local Union's interests would thereby be promoted;

(8) Create, issue and make deeds, mortgages, trust agreements, contracts, and negotiable instruments secured by mortgage or otherwise, and do every other act or thing necessary to effectuate the same;

(9) Create trusts, the primary purpose of which is to provide benefits for the members or their beneficiaries, and terminate and effectuate the same;

(10) Fill all vacancies in office which occur during the term of such office for **the entire remainder of** the un-expired term, in the manner provided in Article XXII. Section 9 of the International Constitution.

(11) Based upon the recommendation of the principal executive officer, exercise the exclusive authority to hire, terminate and establish the salaries, benefits and working conditions of the office staff;

(12) Determine the membership which shall vote on agreements, and the composition of other membership meetings, and adopt rules and regulations concerning the conduct thereof not inconsistent with the International Constitution or these Bylaws;

(13) Determine the manner in which referendums shall be held, subject to review and modification by the General President, as permitted by Article VI, Section 1 (h) of the International Constitution.

(14) Affiliate this Local Union with Joint Council No.16 and such other subordinate bodies of the International Brotherhood of Teamsters as it shall be required to do and maintain such affiliations in good standing at all times;

(15) Enter into jurisdictional settlements and comply with jurisdictional awards in behalf of the Local Union, in accordance with the policies and directives of the International Union;

(16) Do all acts not expressly authorize herein which are necessary or proper in implementation of the above duties for the protection of the property of the Local and for the benefit of the organization and members.

(B) The Local Union Executive Board shall have the duty to investigate any alleged breach of fiduciary duty when circumstances so warrant and to take appropriate action if the investigation so merits.

(C) The Local Union Executive Board shall hold meetings at such time and place as shall be determined by the principal executive officer, upon notice to all Board members. The meetings of the Local Union Executive Board shall be no less frequent than meetings of the Local Union.

(D) A majority of the Local Union Executive Board shall constitute a quorum for the transaction of business at any meeting of the Board. The action of a majority of the Local Union Executive Board present and voting at a meeting at which a quorum is present shall be the action of the Board.

(E) By action of the Local Union Executive Board, members of the Board who are not full-time paid officers or employees of the organization may be paid their expenses, including wages lost, if any, for attendance at each meeting of the Board. **However, officers who are full time employees of the Local Union shall not receive additional payments for attendance at Executive Board or membership meetings.** The policy established by the executive board shall subject to membership approval.

(F) Based upon the recommendation of the principal executive officer, the Local Union Executive Board shall have the exclusive authority to establish the salaries and other compensation for the officers, Business Agents and other employees of the Local Union, with the exception of the secretarial and administrative staff all salaries are subject to the approval of the membership.

(G) As to all matters requiring action by the Local Union Executive Board, and when the Executive Board is not in formal session, the Executive Board may act by telegram, letter or telephone. When action by the Local Union Executive Board is required, the principal executive officer may obtain same by telegraphing, writing or telephoning to the members of the Executive Board and such members may take action on the matter brought to their attention in the same manner; provided, however, that whenever action is sought by any of the foregoing methods, all members of the Executive Board shall be polled. Such action so taken by the majority of the members of the Local Union Executive Board shall constitute action of the Board as though the Board were in formal session; provided, however, that any such action shall be confirmed at the next formal session of the Executive Board.

## **Section 15**

### **OFFICERS-GENERALLY**

#### **(A) OATH OF OFFICE**

All officers of the International Union and affiliated bodies when installed after election shall be required to take the following oath of office:

I, \_\_\_\_\_, do sincerely promise, upon my honor as a trade unionist and a Teamster, that I will faithfully use all of my energies and abilities to perform the duties of my office, for the ensuing term, as prescribed by the Constitution and Bylaws of this Union. As an officer of this great Union, I will, at all times, act solely in the interests of our members, devote the resources of our Union to furthering their needs and goals, work to maintain a Union that is free of corruption, to preserve and strengthen democratic principles in our Union and to protect the members' interests in all dealings with employers. I will never forget that it is the members who put me here, and that it is the members whom I will serve. I further promise that I will faithfully comply with and enforce the Constitution and laws of the International Union and Bylaws of this Union, that I will, at all times, by example, promote harmony and preserve the dignity of this Union. I will promptly deliver any money or property of this Union in my possession to my successor in office.

(B) The right to assume office or hold office or position in the Local Union, as distinguished from accrued or vested benefits, shall never be deemed a property right, but shall be a personal privilege and honor only. Any action taken by an officer in good faith and within the scope of his authority and power under these Bylaws shall not be the basis for any personal liability against such officers.

(C) All officers of the Local Union must, as a condition of holding office, execute all necessary forms required by law to be filed with any federal or state agency either for and in behalf of the Local Union or as an officer or employee thereof, but accidental default shall not be considered a violation of the duty imposed by this Section.

(D) All officers in the performance of their duties shall adhere to the terms of these Bylaws and the International Constitution. All officers are required to carry out their respective duties. In event an officer declines to perform his duties as prescribed by the International Constitution, these Bylaws or by law, he shall be subject to charges filed in accordance with Article XIX of the International Constitution and Section 21 of these Bylaws. In appropriate situations in which misconduct or failure to perform duties assigned by these Bylaws jeopardizes the interests of the Local Union, an officer may be subject to summary removal from office, in accordance with Article XIX, Section 1 1(f) of the International Constitution.

(E) The officers, Business Agents, Stewards and other representatives of this Local Union occupy positions of trust in relation to the Local Union and its members as a group and are, therefore, accountable to the membership with respect to the performance of their duties in handling funds and property of the Local Union. The failure or refusal by an officer, Business Agent, Steward or other representative of this Local Union, upon demand of the Local Union Executive Board or of any individual member for good cause shown, to render a proper and adequate accounting or explanation of respecting the performance of his/her duties in handling funds and property of the Local Union shall constitute a ground for charges under Article XIX of the International Constitution on which trial shall be had under the provisions set forth in Section 21 hereof.

(F) The elected officers of this Local Union shall, by virtue of such election, be delegates to Joint Council No.16 as well as to any convention of any subordinate body which may take place during their term of office. The elected Local Union officers shall be delegates to all Teamster subordinate bodies and all other conventions in accordance with the provisions of the International Constitution and the bylaws of the subordinate body or other organization.

(G) The elected officers and Business Agent of this Local Union shall be delegates to other subordinate bodies and Conventions thereof, by virtue of their office or elected position. The Principal Executive Officer shall have first priority. After the principal officer, the remaining delegates shall be selected from the salaried elected officers and elected Business Agents (if any) in the following priority: President, Secretary-Treasurer, Vice President, Recording Secretary, Trustee in order of number of votes received in the most recent election; elected Business Agents in order of number of votes received in the most recent election.

## **Section 16**

### **EXPENSES AND AUTOMOBILES**

#### (A) Allowances

Recognizing that the officers and representatives of this organization do not work regularly scheduled hours and receive no compensation for overtime or premium pay; also recognizing that such individuals are required to pay varying amounts for lodgings and meals depending upon the city to which they travel, which amounts are sometimes less, but more often more than the allowances given them; and recognizing that they must participate in cultural, civic, legislative, political, fraternal, educational, charitable, social and other activities in addition to their specific duties as provided in the Constitution and these Bylaws, that such activities benefit the organization and its members and that the time spent in such activities is unpredictable and unascertainable, such officers and representatives may be granted an allowance (both for in-town and out-of-town work, respectively, which in the case of out-of-town work shall include hotel and meal expenditures) in such amount as the principal executive officer may determine, subject to the approval of the Executive Board, and there shall be no need to make a daily or other accounting to the Local Union membership for such allowance.

In addition to the allowances set forth above, all officers and employees may be reimbursed for, or credit provided for, all other expenses incurred in connection with their activities.

#### (B) Expenses

When a representative of the organization is engaged in activities in the interest of or for the benefit of the organization and its members within the scope of his/her authority, the labor organization shall pay the expenses incurred therein, or reimburse the representative upon receipt of itemized vouchers from him/her or the supplier of such services, provided that the representative does not receive an allowance for the expenses or reimbursement from any other source.

#### (C) Automobile Allowance

The Local Union may provide its officers or representatives with automobiles upon final authorization and within the discretion of the principal executive officer and reported to the Local Union Executive Board, or in lieu thereof, they may be paid an allowance for use of their automobiles in such amount or at such rate as shall be approved by the principal executive officer and reported to the Executive Board. In such instances where the Local Union provides an automobile, title to the automobile shall remain at all times in the name of the Local Union. It is recognized that such officers or employees are required to be on instant call at all times, may be required to garage such automobiles and are responsible for their safeguarding. Accordingly, for the convenience of the Union and as partial compensation for such additional responsibilities, such officers shall be permitted private use of such automobiles on a round-the-

clock, continuous basis, including private use when the automobiles are not required on Union business. The principal executive officer after reporting to the Executive Board and the membership is empowered to sell, exchange or lease automobiles or arrange financing therefore in behalf of the Local Union. No full time officer of the local union or relative of the same, shall be allowed to purchase any automobile that maybe sold by the local union.

(D) Benefits

The Local Union Executive Board shall have the exclusive authority from time to time to provide the terms and conditions of employment for officers, employees and representatives of this organization including, but not limited to, such fringe benefits as vacations with pay, holidays, severance pay, sick leave, time off for personal leave, and, in connection therewith, any disability or sickness, health and welfare and retirement benefits and activities, and facilities relating thereto, and may from time to time provide changes therein, as well as additional compensations and allowances. Any such benefit adopted by the Executive Board shall be specifically set forth in the minutes of the Executive Board meetings, and are subject to the membership's approval. The principal executive officer is authorized to make any Local Union officer or employee advances on his/her salary and/or vacation pay, within the restrictions of applicable law.

**Section 17**

**NOMINATIONS AND ELECTIONS OF OFFICERS: RULES**

(A) Time of Nominations and Elections

Meetings as hereinafter established for nomination of officers shall be held in September and October subject to the provisions of the International Constitution. Election shall be held not less than thirty days after nominations have been closed. The Local Union Executive Board shall set the time and place of nominations and elections and such time and place and other relevant arrangements shall be convenient to the greatest possible attendance by all the members.

This Local Union shall elect its officers by secret ballot not less often than once every five years.

(B) Notice of Rules, Nominations, Meeting and Election

At least twenty (20) days prior to the date of the nomination meeting, specific notice of the date, time and place of the nomination meeting and the offices to be filled shall be mailed or shall be published in any Local Union publication mailed to the membership (except that notice of nominations and election may be combined); each member shall be advised in such notice that the election rules are set forth in the Bylaws and International Constitution which are available upon request.

(C) Eligibility of Members

(1) Every member whose dues are paid up through the month which is prior to the month in which the nominations or election is held shall have the right to nominate, vote for or otherwise support the candidate of his/her choice. No member whose dues have been withheld by his/her employer for payment to the Local Union pursuant to his/her voluntary authorization provided for in a collective bargaining agreement shall be declared ineligible to nominate. Or vote for, a candidate for office in the Local Union by reason of a delay or default in the payment of dues by the employer to the Local Union.

(2) To be eligible for election to any office in this Local Union a member must be in continuous good standing in this Local Union and actively employed at the craft within the jurisdiction of this Local Union for a period of twenty-four (24) consecutive months prior to the month of nomination for said office and must be eligible to hold the office if elected.

"Continuous good standing" means compliance with the provisions of Article X, Section 5 of the International Constitution requiring payment of dues on or before the last business day of the current month, together with no interruptions of active membership in this Local Union because of suspensions, expulsions, withdrawals, transfers or failure to pay fines or assessments. Provided, however, that if a member on withdrawal deposits his card in the month immediately following the month for which it was effective and pays his/her dues for both months in a timely manner as provided in Article X, Section 5(c), such period of withdrawal shall not be considered a break in continuous good standing in the Local Union.

Payment of dues after their due date shall not restore good standing status for such month or months in computing the continuous twenty-four (24) months good standing status required by this Section as a condition of eligibility for office. No member shall lose his/her good standing status for any month in which his/her dues have been withheld by his/her employer for payment to the Local Union pursuant to his/her voluntary authorization provided for in a collective bargaining agreement by reason of delay or default in the payment of such dues by the employer to the Local Union. However, a member on dues check-off whose employer fails to make a prior deduction during any month in which the member has earnings from work performed during the month from which the dues could have been deducted, or has earnings from which the employer normally makes a dues deduction pursuant to the contract or established practice, shall not lose good standing status for that month. In such an event, the Local Union shall notify the member of his employer's failure and payment shall be made by the member within thirty (30) days of said notice in order to retain good standing status.

Failure of a Local Union to issue a withdrawal card shall not be conclusive proof that a nominee was actively employed at the craft within the jurisdiction of the Local Union during the required twenty-four (24) month period prior to his/her nomination if a challenge is made based on evidence to the contrary, in which event a determination shall be made on the facts presented. Periods of unemployment during the twenty-four (24) month period preceding the nomination shall not be considered a break in active employment at the craft within the jurisdiction for the Local Union if the nominee was actively seeking and available for employment in the craft, and not working outside the craft during such periods of unemployment.

**Members in a reserve component of the military or National Guard who are called to active service lasting more than thirty (30) days but not more than twenty-four (24) consecutive months, may have their eligibility determined in accordance with Article II, Section 4(a)(4) of the International Constitution.**

#### (D) Nomination Procedures

(1) Nominations shall be held in accordance with provisions of Section 17(A) above at a general or special membership meeting or meetings or at a meeting or meetings of each separate division, craft or place of employment authorized by the Local Union Executive Board to hold separate meetings. If nominations are held at separate Division, craft or place of employment meetings, the members may nominate candidates from their own or any other division, craft or place of employment for election to Union office. Nominations and the conduct of the election and related questions shall be the first order of business at the nomination meeting and complete minutes shall be kept of that business. Nothing in this provision shall prohibit the holding of special meetings, at which meetings nominations and the conduct of the election shall be the sole order of business.

(2) Nominations shall be made at the meeting by a member in good standing other than the nominee by motion seconded by a member in good standing other than the nominee. Candidates are advised to verify the good standing status of their nominator and seconded prior to the nomination meeting.

(3) Every member eligible to nominate candidates shall be entitled to nominate or second the nomination of one (1) candidate, but only one (1) for each office open. Prospective candidates may not nominate themselves nor second their own nomination.

(4) Nominations shall not be closed until a call for further nominations has been made three (3) times by the Chair without further nomination being made.

(5) If an election committee is used, after nominations, each candidate for the office of President, Secretary-Treasurer and Recording Secretary may designate one (I) member for service thereon who shall thereupon be appointed by the principal executive officer.

(6) In the event only one (I) candidate is nominated for any office, no election shall be conducted for such office unless required by law, and such unopposed candidate shall be declared elected by acclamation at the nominations meeting, effective as of the conclusion of the term of the previous incumbent.

(7) A member otherwise eligible to run for office shall become a bona fide candidate only upon his/her nomination for office and acceptance of the nomination. To be eligible to nominate and otherwise participate in the nomination meeting, a member must have his/her dues paid through the month prior to the month in which the nomination meeting is held. Candidates must accept nominations at the time made either in person, or, if absent, in writing, and may accept nomination for only one office. After a candidate has accepted nomination, he/she may not, under any circumstances, revoke his/her acceptance after the ballots are printed, except where as a result of the revocation the remaining candidate is unopposed.

(8) If any nominee should die before the election, his/her name shall nevertheless appear on the ballot. In the event such name shall receive the requisite number of votes to be elected, the position shall then be filled in the same manner as vacancies are filled when they occur during a term of office as provided in Section 14(A) (10).

(9) If there is only one (I) nominee for an office and he/she is finally ruled ineligible after the nomination meeting, then the office shall be filled by appointment by the newly elected Local Union Executive Board.

#### (E) Elections

(1) After the nominations meeting, but not less than twenty (20) days prior to the election, specific notice of the date of the election and of the offices to be filled shall be mailed to each member at his/her last known home address, if no notice has previously been sent. The election shall be held not earlier than thirty (30) days after the nomination meeting, as may be designated by the Local Union Executive Board. It shall be the duty of the Local Union Executive Board to have the election conducted by an outside agency and to provide safeguards for the honest and fair conduct of such election.

(2) Voting shall be conducted by A secret ballot mail referendum, among the members in good standing. There shall be no proxy voting. Each such member shall be entitled to one vote. The Local Union Executive Board shall have the authority to establish all rules and regulations for the conduct of the election to supplement the provisions of the International Constitution and the Local Union Bylaws. Voting by writing in the name of a person who was

not duly nominated shall not be permitted. Any ballot shall be declared void if it contains any mark other than the voting mark.

(3) Each candidate, at his own expense, shall have the right to have an observer other than himself at the counting of the ballots who must be a member of the Local Union in good standing. Observers may challenge the eligibility of voters, and all challenged ballots shall be sealed in a blank envelope which in turn shall be sealed in an envelope with the name of the voter thereon. If votes are challenged, such challenge shall be made in writing at the time of the election with specific reasons given for such challenge. Challenges shall be investigated to determine their validity, if the challenged ballots are sufficient in number to affect the result of the election. The blank envelope containing the ballot shall not be opened until such time as all challenges have been ruled upon. Candidates shall have the right to be present at the counting of the ballots.

(4) To be eligible to vote in the election, a member must have his dues paid through the month prior to the month in which the election is held and must still be an active member on the day of the election. The candidate for each office who received a plurality of the votes cast for the office shall be elected thereto except in the case of trustees in which case the three (3) candidates receiving the highest number of votes shall be elected. In the event of a tie vote, the candidates shall resolve such tie by lot, except in the case of a tie for the office of principal officer of the Local Union, in which case there shall be a re-election between only the candidates who have tied for the highest number of votes and only for that principal office. The officers-elect may be installed at the same meeting at which they are elected or, if not elected at a meeting, at the next meeting following their election. The officers-elect shall take office at the end of the term of the incumbent officers, regardless of the date of installation, which installation may take place at either the same meeting at which they are elected or, if not elected at a meeting, at the next meeting following their election. Except as provided above, no runoff election shall be held.

(5) No officer may run for another office in this Local Union, the term of which covers part of his/her current term, unless he/she resigns from his/her current office, effective upon the certification of the results of the election. He/she shall announce his/her intention to resign not later than fifteen (15) days prior to the nomination meeting and will not be eligible for appointment to the vacancy created by his/her resignation. No officer may hold another office in any other Local Union (other than a trustee Local Union) during his term of office, except by authorization of the General President and the Local Union involved.

(6) There shall be no write-in candidates and any ballot containing a write-in candidate shall be void insofar as the vote for that office is concerned and such ballot for that office shall not be considered as having been cast in determining the vote for that office.

(7) During the period between the date of election and the end of the term of office no extraordinary expenditures of Local Union funds shall be made, **and no action shall be taken that commits the Local Union to make such extraordinary expenditures in the future, without the approval of the officers-elected and the membership. An expenditure shall be considered extraordinary if it falls within the definition set forth in Article XXII, Section 4 (e) of the International Constitution. In the event the election results in a new complement of officers, the outgoing officers must comply with the restriction in Article XXII, Section 2(b) of the International Constitution regarding entering into contracts for personal services.**

(F) Duties of Secretary-Treasurer in Connection with Nominations and Election

(1) The Secretary-Treasurer shall at least twenty (20) days prior to the holding of the nominations give notice, as above provided, to the membership of the time, place and date and the offices for which nominations will be in order in connection with the election. Such notice

shall be given in the manner determined by the Local Union Executive Board, consistent with these rules.

(2) The Secretary-Treasurer shall review the eligibility to hold office of any member at such member's request and shall make a report on the eligibility of that member within five (5) days thereafter to any interested member. After the nomination meeting, the secretary treasurer shall review the eligibility of all candidates, their nominators and seconders and certify their eligibility to run for the office of secretary-treasurer shall immediately notify all nominees of their eligibility status and shall specifically notify any disqualified nominee of the reason for said disqualification.

(3) Unless a joint nomination-election notice was sent, the Secretary-Treasurer shall give written notice to the membership of the Local, at least twenty (20) days prior to any election date, of the date and number of offices upon which voting shall be held, by mailing such notice to the members' last known home address.

(4) Upon reasonable request of any declared and eligible candidate for office, the Secretary-Treasurer shall arrange for the distribution of any campaign literature by mail, or otherwise, provided that such candidate pays the reasonably estimated cost involved in advance. The Secretary-Treasurer shall not delay the distribution of any candidate's mailing. Any reduced rate mailing permit available to any candidate shall be made available to all candidates on an equal basis. The Secretary-Treasurer may, where in his/her judgment it appears necessary, provide for a consolidation of such distribution in which case the cost of such distribution shall be assessed upon the candidates involved on a pro rata basis.

(5) The Secretary-Treasurer to the extent required by law shall upon reasonable notice make available for inspection by any bona fide candidate the membership list of the Local Union covered by union security agreements once within thirty (30) days prior to the election date. No candidate shall be permitted by the Secretary-Treasurer to copy any names or addresses of employees shown on such list and such inspection must be made in the presence of the Secretary-Treasurer or his/her designee.

(6) The Secretary-Treasurer shall retain copies of all requests for distribution for campaign literature and copies thereof, shall make a record of the date the literature was distributed, the cost thereof and the amount received therefore, and shall also retain a copy of the notices of nominations and of the election, a copy of the ballot, the official tally sheet submitted by the tellers, all ballots, ballot return envelopes and such other records. Including election rules as shall relate to the conduct of the election. All copies and records shall be retained for one year.

#### (G) Nomination and Election Protests

(1) Any member who desires to challenge a ruling on eligibility to run for office shall appeal, in writing; within forty-eight (48) hours after receipt of the ruling to the General President or his/her designee, who shall decide such an appeal within seven (7) days after receipt of the protest. The decision of the General President shall be appealed to the General Executive Board pursuant to the provisions of Article VI, Section 2 of the International Constitution. In the event there shall be any protest or charges made concerning an election by any member prior to the holding of the election, such protest or charge shall be made in writing by such member within forty-eight (48) hours of his/her knowledge of the event complained of and shall specify the exact nature and specifications of the protest. Such protest or charges shall be made to the Local Union Secretary-Treasurer who shall refer the protest or charges to the Local Union Executive Board for disposition. The decision of the Local Union Executive Board shall be appealed to the General President, pursuant to the provisions of Article VI, Section 2 of the International Constitution.

(2) In the event there shall be any protest or charge by any member concerning the conduct of the election after the election has been held, such protest or charge shall be made in writing by such member within seventy-two (72) hours setting forth the exact nature and specifications of the protest and his/her claim as to how it has affected the outcome of the election. Such protest or charge shall be made to the Secretary-Treasurer of the Joint Council or State Conference, if there is no Joint Council, with which the Local Union is affiliated and the protest or charge shall be referred to the Joint Council Executive Board for disposition. The Joint Council Executive Board shall meet to consider the protest and shall conduct a hearing as prescribed by Article XIX of the International Constitution. The decision of the Joint Council Executive Board shall be appealed to the General Executive Board for final decision, which is not appealed to the Convention, in accordance with the provisions of Article XIX of the International Constitution to the extent that such provisions may be applied to an election protest or charge.

## **Section 18**

### **DUES AND INITIATION FEES**

(A) The minimum monthly dues of this organization shall be calculated on the basis of the formula set forth in Article X. Section 3 (d) of the International Constitution. In no event shall monthly dues be less than the minimum established in the International Constitution.

(B) Initiation fees for membership in this organization shall be \$100.00 (ONE HUNDRED DOLLARS) provided, however, that such initiation fee may be waived or reduced at the discretion of the Local Union Executive Board, including unorganized employees.

(C) Re-initiation fees shall be \$75.00.

(D) Any member who shall be three months in arrears in the payment of dues, fines, assessments, or other charges shall automatically stand suspended at the end of the third month and shall not be entitled to any rights or privileges of membership. Any member who has been automatically suspended for failure to pay dues and other charges shall be under a continuing obligation to pay dues during the period of his/her suspension. Upon payment of the delinquent dues and re-initiation fee, the member shall be restored to good standing status. However, payment of dues shall not restore good standing status if fines and other charges due are not paid. The Local Union Executive Board shall have the power to waive, **or reduce**, on a non-discriminatory basis, the payment of initiation fees, delinquent dues, **assessments** and/or re-initiation fees for good cause shown.

(E) General or Special assessments and levies may be made from time to time in the manner provided hereinafter.

(F) Any increase in the rate of dues above that which is provided in the International Constitution or initiation fees or the levying of any general or special assessment by the Local Union shall be made at a general or special membership meeting in accordance with the following procedures:

(1) Reasonable notice shall be given of the meeting at which the membership will consider the question of whether or not such dues, initiation, or re-initiation fees, general or special assessment shall be increased or levied. The notice shall indicate that a proposed increase or assessment is to be voted on.

(2) At the meeting called as provided in this Section, voting shall be by secret ballot of the members in good standing.

(3) A majority vote by secret ballot of the members in good standing voting at such meeting shall decide the issue.

(4) This provision supersedes Section 27 (Amendments) with respect to changing the dues and fees set forth in these Bylaws.

(5) Nothing contained in Section 18(F) of these Bylaws shall be construed to apply to action by the International Union or to limit the right of the International Union to raise the dues of the membership, and the International Union shall not be subject to these provisions. The International Union shall in no way be subject to the provisions of Section 18(F) of these Bylaws.

## **Section 19**

### **MEETINGS**

#### **(A) General Membership Meetings**

(1) General membership meetings shall be held quarterly at such place and time as shall be designated by the Local Union Executive Board subject to disapproval by the membership. The time and place of meeting in effect when these Bylaws are adopted shall continue until changed by the Local Union Executive Board upon reasonable and adequate notice to the membership. Membership meetings may be suspended during any three months between June and October by action of the membership at a meeting after reasonable notice of the intention to vote upon such question.

(1) A. The local union executive board shall notify the membership in writing at least (15) fifteen days prior to any membership meeting involving a salary or benefit increase. The notice shall specifically state the date, time, place(s) and agenda of such meeting(s).

(2) Members in attendance at membership meetings shall have the right to express their views, arguments or opinions upon any business properly before the meeting subject to these Bylaws and the rules and regulations adopted by the Local Union Executive Board pertaining to the conduct of meetings, but no member in exercising such rights shall evade or avoid his/her responsibility to the organization as an institution or engage in or instigate any conduct which would interfere with the Local Union's performance of its legal or contractual obligations. The Presiding Chairman can detail members or other persons to remove persons who have been ordered removed, or to prevent attendance of members who are "under the influence" or disorderly without calling upon the police.

(3) The Local Union Executive Board is authorized to permit membership meetings to be held on a division, craft, and place of employment or other similar basis as it shall consider appropriate considering the special needs of the organization so as to permit the membership to attend meetings and to express their views and otherwise exercise their rights as members. There shall be no limitation on the right of any member to be heard at any such separate meeting provided herein on all matters which apply to the general membership, but such member shall be permitted to vote only at such separate division, craft or place of employment meeting to which he/she has been assigned. Membership meetings permitted under this subsection shall be subject to all of the requirements of subsections (A) (1) and (2) above.

(4) When the Local Union Executive Board authorizes such meeting by division, craft or place of employment, each such meeting shall be conducted by the officers of the Local Union or by their designees and under the same procedures and rules for limited purposes such as voting on contracts, handling of grievances, etc.

(5) On all matters which apply to the general membership, the votes of the meeting of each particular division, craft or place of employment shall be totaled to determine the action of the Local Union in such matter.

(6) Members at each separate division, craft or place of employment authorized to hold separate meetings may nominate candidates from their or any other division, craft or place of employment for election to Union office; may vote separately on initiation fee, dues and assessments which apply to them alone, if higher than the minimum applicable to the general membership; and may, when authorized by the Local Union Executive Board, vote separately on approval or disapproval of, or on matters arising under, contracts applicable only to them, or other activities in which only they will participate.

#### (B) Special Meetings

Twenty percent (20%) of the members in good standing of the Local Union may submit a written petition for a special meeting to the principal executive officer of the Local Union, setting forth the reasons therefore, and the principal executive officer shall call the special meeting within a reasonable time. If the Local comprises employees of more than one employer, then no more than half of such twenty percent (20%) shall be from the same employer. If the principal executive officer does not call such meeting, the Local Union Executive Board shall call such meeting within fifteen (15) days of the original petition. The principal executive officer may, on his own motion, call a special meeting. Reasonable notice of the date, time and place of any special meeting, and of the questions to be presented, shall be given the membership.

#### (C) Quorum

The quorum of a general or special membership meeting shall be fifteen (15). The principal executive officer shall establish the number constituting the quorum for division, craft or place of employment meetings.

#### (D) Referendum

When a referendum is authorized by the Local Union Executive Board, reasonable notice shall be given by the Secretary-Treasurer of the time, date, place and question upon which the referendum is to be held. In a referendum, only members affected shall be permitted to vote concerning matters not affecting the entire membership. The Local Union Executive Board shall, at least ten (10) days in advance of the referendum, adopt rules and regulations for the conduct of the referendum.

(E) Subject to the provisions of Article VI, Section 1 (h) of the International Constitution, every member eligible to vote in an election under Section 17(C)(1) shall be eligible to vote on any question before the membership meeting or in a referendum.

(F) If it should appear to the presiding Chairman that any member is so conducting himself/herself to constitute a threat to the orderly conduct of the business of the meeting, he/she may order him/her ejected, subject to appeal to the membership.

At any time when in the judgment of the presiding Chairman of the meeting it appears that the meeting has become so disorderly as to prevent proper deliberation on the matters which might properly come before the meeting, the presiding Chairman shall have the right to adjourn such meeting forthwith, upon his/her own motion, and without second, and even though there may be

other motions upon the floor. There shall be no appeal from such action since it is taken as a result of conditions which would prevent orderly consideration of the appeal by the meeting.

If such action is taken by the presiding Chairman, the time and place for a subsequent meeting, if there is to be one, shall be determined by the Local Union Executive Board. If no such determination is made, then the next meeting shall be the next regularly scheduled meeting.

The presiding Chairman can detail members or other persons to remove persons who have been ordered removed, or to prevent attendance of members who are "under the influence" or disorderly without calling upon the police.

The rights of members to attend meetings, to remain in such meetings or to participate in matters which come before such meetings are subject to the above powers and duties of the presiding Chairman and of the Local Union Executive Board.

## **Section 20 MEMBERSHIP**

(A) An applicant shall be considered a member when he/she shall meet all the following requirements for membership:

(1) He/she shall have executed a written application for membership on a form provided by the Secretary-Treasurer.

(2) **He shall have signed a dues checkoff authorization permitting the initiation fee to be withheld from earnings. If no dues checkoff authorization is signed, membership shall date from the first moth for which dues are paid, once full payment of the initiation fee is completed.** Or, he/she shall have tendered the initiation fees and one month's dues by cash.

(3) The Local Union shall have accepted his/her application and dues

(4) The first money received from an applicant for membership must be applied to the payment of dues for the month in which the applicant is first obligated to pay dues. If this Local Union permits an applicant to pay an initiation fee on a deferred basis, the installment payments must be allocated to first satisfy the member's dues obligation. All new members presenting themselves for initiation shall receive upon request a free copy of the International Constitution and Local Union Bylaws from the Local Union. However, any alleged failure to receive such copy shall not excuse a member from violation of any duty or obligation imposed upon him/her by his/her oath of office, initiation or membership.

(B) Good Standing

(1) A member shall lose his/her good standing membership in the organization by acceptance of a withdrawal card, by suspension or expulsion from membership after appropriate proceedings consistent with the Bylaws or the Constitution, or by nonpayment of dues on or before the last business day of the current month. Members whose dues have been withheld by

their employer pursuant to a voluntary check-off agreement shall not be declared in bad standing merely because the employer fails to remit check-off dues to the Local Union on or before the last day of the month. Payment of dues to an officer or steward authorized by this Local Union to collect such dues shall be deemed payment to the Local Union.

(2) A member in suspended status because of his/her failure to pay his/her dues or other obligations as required by the International Constitution and these Bylaws, and not suspended or expelled from membership pursuant to disciplinary action, may reinstate his/her good standing for the purpose of attending local union meetings and voting at elections by the payment of all delinquent dues and other financial obligations prior to such meeting and election.

(C) Issuance of Transfer and Withdrawal Cards

(1) The issuance of transfer cards must be handled in strict compliance with Article XVIII, Sections 1 and 2 of the International Constitution. The acceptance of transfer cards must be in accordance with the provisions of Article XVIII, Section 3 and 4. The jurisdiction to issue honorable withdrawal cards must be handled in strict compliance with Article XVIII, Sections 6 and 7 of the International Constitution.

(2) Article XVIII, Section 6(c) of the International Constitution provides that in any case where a Local Union is required to give to a member an honorable withdrawal card under the terms of the International Constitution and these-Bylaws, it may provide for the continuance of Local Union benefits to such inactive member under conditions which it may set forth, but such inactive member shall not be permitted to hold office or vote, and shall have only such right to participate in the meetings and affairs of the Local Union as shall be uniformly permitted by the Local Union Executive Board.

(3) Any incumbent officer of a Local Union who retires from his/her office shall cease to hold any other office or position he/she occupies by virtue thereof as of the effective date of his/her retirement. A withdrawal card shall be issued to any member, including a Local Union officer, who has retired, except that a member, who continues to work at the craft, including employment with the International Union or any affiliate, shall be required to retain active membership.

(D) Supervisory Employees

Upon the approval of these Bylaws by the General President, supervisory employees and such other classifications as the Local Union Executive Board may lawfully determine shall take no part on committees selected to negotiate wages and working conditions with employers, and shall not be permitted to vote on any such agreement or take other action with respect to the agreement to which they may be subject or parties. Supervisory employees shall not be permitted to hold office unless permitted by federal, state, or local or provincial law.

(E) Responsibility of Members to the Local Union

(1) Every member by virtue of his/her membership in this Local Union is obligated to abide by these Bylaws and the International Constitution with respect to his/her rights, duties, privileges and immunities conferred by them. Each member shall faithfully carry out such duties and obligations and shall not interfere with the rights of fellow members.

(2) Every member, by virtue of his/her membership in the Local Union, authorizes his/her Local Union to act as his/her exclusive bargaining representative with full and exclusive

power to execute agreements with his/her employer governing terms and conditions of employment and to act for him and have final authority in presenting, processing and adjusting any grievance, difficulty or dispute arising under any collective bargaining agreement or out of his/her employment with such employer in such manner as the Local Union or its officers deem to be in the best interests of the Local Union, all subject to Article XII and other applicable provisions of the International Constitution relating to such matters. The Local Union and its officers, business representatives and agents may decline to process any grievance, complaint, difficulty or dispute if in their reasonable judgment such grievance, complaint or dispute lacks merit. The provisions of Article XII, Section 2 relating to area, Multi-area, national company-wide or industry-wide contracts shall supersede any provision of this Section.

(3) No member shall interfere with the elected officers or business agents of this organization in the performance of their duties, and each member shall, when requested, render such assistance and support in the performance of such duties as may be required by them, provided that this does not interfere with the individual rights of members. Each member and officer shall adhere to the terms and conditions of pertinent collective bargaining agreements and shall refrain from any conduct that would interfere with the performance by this Local Union of its legal or contractual obligations.

(4) No member shall engage in dual unionism or espouse dual unionism or disaffiliation, nor shall any member slander or libel the Local Union, its members or its officers, or be party to any activity to secure the disestablishment of the Local Union as the collective bargaining agent for any employee.

(5) No member shall be permitted at any Union meeting or assembly to engage in any of the conduct hereinbefore described.

(6) Every member shall follow the rules of order at all meetings of the Local Union.

(7) Membership in this Local Union shall not vest any member thereof with the rights, title or interest in or to the funds, property or other assets belonging to the Local Union now or hereafter and no member shall have a property right to membership in this organization.

(8) No member seeking to resign from membership in any Local Union may do so except by submitting such resignation in writing to the Secretary-Treasurer of the Local Union. Any member who resigned before he has paid all dues, assessments, fines and other financial obligations owing to any subordinate body shall be obligated to pay such obligations to his former Local union. All members acknowledge that any obligations owing at the time of resignation shall be collectible by the Local Union in any appropriate forum. This shall not relieve any member of any obligation to comply with any other provision of this Constitution regarding acquisition or maintenance of membership in good standing.

#### (F) Rights of Members

No provision of these Bylaws, rule or parliamentary procedure or action by the Local Union or its officers shall be administered in such a way as to deprive individual members of their rights under applicable law and the following membership rights:

(1) The right to nominate candidates or vote in elections or referendums of the Union

(2) The right to attend membership meetings, and to participate in the deliberations and voting upon the business of such meetings;

(3) the right to meet and assemble freely with other members and to express any views, arguments, or opinions, and to express at meetings views upon candidates in an election of the

union or upon any business properly before the meeting, subject to the organization's established and reasonable rules;

(4) The right to information concerning the conduct of Local Union business;

(5) the right to institute an action in any court or in a proceeding before any administrative agency, irrespective of whether the Local Union or its officers are defendants in the action, or to appear as a witness in a judicial, administrative or legislative proceeding, or to petition any legislator, subject to the exhaustion of intra-union remedies as required by the International Constitution and applicable law.

(6) For the purpose of Section 20(F) only, the term "meeting" includes any public meeting to which members of the Local Union are invited.

(7) All the rights of members set forth in Section 20(F) shall be subject to reasonable application and subject to the right of the Local Union to impose reasonable limitations upon the exercise of these rights by the members.

## **Section 21 CHARGES AND TRIALS**

(A) Each member of this Union shall have the right to fair treatment in the application of union rules and law in accordance with the International Constitution and these Bylaws. In applying the rules and procedures relating to union discipline, the essential requirements of due process of law (notice, hearing, and judgment based upon the evidence) shall be observed, without, however, requiring the technical formality followed in courts of law. Recognizing that these requirements of fairness and due process of law will be administered by groups of laboring men and women, this Local Union adopts the following procedures which supplement the requirement of Article XIX of the International Constitution. The following procedural guides are designed to attain justice both to the individual member and the organization, and in instances where deviations from such procedures are not such as to substantially affect the member's substantive right; these procedures are not to constitute technically precise requirements of strict pleadings of courts of law.

(B) Trials and Appeals

(1) Trial. **Every member charged with a violation of these Bylaws or the International Constitution shall be accorded a full and fair hearing as required by law. No member of the Local Union involved in the subject matter of the charge, shall sit on the trial board. The decision on disqualification under this provision, if raised by an interested party, shall be made in the first instance by majority vote of the Local Union Executive Board, whose decision shall be appealable as part of the case, in accordance with the appeal procedure of the International Constitution and these Bylaws. the officer alleged to be involved shall not vote on whether he is qualified to remain on the hearing panel. If the member charged or preferring the charges is a member of the Local Union Executive Board, or if a member of the Local Union Executive Board is unable to attend the hearing for any reason, then the principal executive officer of the Local Union shall appoint an uninvolved member as a substitute. If either the President or Secretary-Treasurer of the Local Union is charged, or has preferred the charges, or is unable to attend the hearing for any reason, the other officer shall appoint the substitute. If both the President and Secretary-Treasurer of the Local are charged or are preferring the charges, or for any reason are unable to attend the hearing, the remaining members of the Local Union Executive Board shall be filed with the Secretary-Treasurer of the Joint Council for trial**

**by the Joint Council Executive Board. In no event shall any involved officer or member serve on a hearing panel, or participate in the decision making process of the trial body.**

**Whenever the words “Joint Council” appear in other sections of these Bylaws, they shall mean Joint Council or State or Multi-State Joint Council and include State or Multi-State Conferences in all matters relating to disputes and appeals where there is no chartered Joint Council.**

(2) Charges. Charges shall be in writing and signed by those filing same and must be filed in duplicate with the Secretary-Treasurer of the body which is to hear the charges, who shall serve the charges and notice of the hearing upon the accused either in person or by mail at least ten (10) days prior to the hearing no hearing on any appeal shall be held less than ten (10) days from the date on which notice of the hearing has been served on the parties unless all parties agree to waive this requirement. In scheduling the time and place of the hearing, due consideration shall be given to the convenience of the accused and witnesses necessary in the case. The charges must set forth the provisions of the International Constitution or these Bylaws allegedly violated and the acts which allegedly constitute such violation in sufficient detail to inform the accused of the offense charged, including where possible, dates and places. If charges are filed, the charging party must include in the charges all alleged offenses of which he/she has knowledge, or in the exercise of due diligence should have knowledge, as of the time of the filing of the charges. He/she may not subsequently file additional charges based upon facts of which he/she had knowledge, or in the exercise of due diligence should have had knowledge, as of the time of the filing of the charges. Any charge based upon alleged misconduct which occurred more than five years **before the discovery of the conduct giving rise to the charge** is barred and shall be rejected by the Secretary- Treasurer except changes based upon the non-payment of dues, assessments and other financial obligation. No member or officer shall be required to stand trial on charges involving the same set of facts as to which he is facing criminal or civil trial until his final court appeal has been concluded. Nor shall a member or officer be required to stand trial on charges that are substantially the same as arise under the same circumstances as prior internal Union change against such member or officer **provided that a decision was rendered on those prior charges.** Changes may be preferred against a suspended member or an inactive member who has issued a withdrawal card.

(3) In the event of non-compliance with the decision handed down by a trial or appellate body, the member, Business Agent, officer or Local Union shall stand suspended from rights and privileges under the International Constitution until the provisions of the decision have been complied with, unless the General President has waived payment of a fine or stayed the effectiveness of the decision pending appeal. If, however, the decision carries with it an order of expulsion, then such order of expulsion shall immediately take effect, unless the General President has stayed the effectiveness of the decision pending appeal.

(4) Rights of the Accused. Throughout the proceedings, there shall be a presumption of innocence in favor of the accused. In order to be sustained, the charges must be supported by a preponderance of reliable evidence and a majority of the members of the panel must vote to find the charged party guilty. The accused shall have the right to present his/her own evidence, rebut testimony against him/her, present witnesses favorable to him/her and cross-examine adverse witnesses. The charging party, the accused and the Local Union Executive Board may select only a member in good standing of the Local Union to represent them at a hearing conducted before any trial or appellate body. Witnesses need not be members of the Union. The hearings shall be open to other members, subject to the discretion of the Local Union Executive Board in maintaining order and in excluding witnesses except when testifying.

(5) Action by the Local Union Executive Board. A summary of the testimony and evidence introduced at the hearing shall be made and a copy of such summary shall be furnished to all parties. The Local Union Executive Board shall, upon the request of any party that a verbatim record is made, determine the manner of recording the proceedings. Any request by a party that a verbatim record be made must be **received by the Executive Board not later than**

**five (5) business days prior to the scheduled commencement of the hearing and shall be** honored by the Executive Board. The Local Union Executive Board shall have the authority to exclude any method of verbatim recording not authorized by it. All parties shall have access to such recording on an equal basis. If the Local Union Executive Board decides to have a transcript or recording of the hearing made, the Local Union Executive Board shall furnish a copy of the same to the accused and to other interested parties upon payment of the cost for same, or shall make such copy available to any interested party for copying or consultation without cost. If on appeal any appellate body makes a transcript or recording of the proceedings on appeal, such appellate body shall furnish a copy of the same to the accused and to other interested parties upon payment of the cost for same, or shall make such copy available to any party for copying or consultation without cost.

Within a reasonable time after completion of the hearing, the Local Union Executive Board shall decide the case. In order to be sustained, the charges must be supported by a preponderance of reliable evidence and a majority of the members of the panel must vote to find the charged party guilty. The decision of the Local Union Executive Board shall be in writing and contain the charges, its own factual findings and the reasons for the decision, as well as a notice to the parties informing them of the proper body to which they may appeal, and the time within which the appeal must be filed. A copy of the decision of the Local Union Executive Board must be forwarded to the parties without delay. A copy of all documents in the proceeding shall be kept available at the Local Union's principal office until final disposition is made of the case.

(6) Appeals. Appeals shall be taken pursuant to the provision of Article XIX of the International Constitution.

## **Section 22 BONDING**

(A) Every officer, agent, shop steward, employee or other representative of this Local Union who handles funds or other property of this organization shall be bonded in accordance with the requirements of the International Constitution and applicable statute. The amount of bond required of each person shall be ascertained by the Local Union Executive Board, and the premium charges shall be paid out of the general funds of the Local Union.

(B) If the principal executive officer, in his/her sole judgment, believes that it would be to the advantage of this organization to join with the International and/or any or all of its subordinate bodies or affiliated Local Unions in obtaining a bond or bonds covering persons in this Local Union and such other organizations under a bond or bonds issued to said International Union or other subordinate body, then, in such event the principal executive officer is authorized and empowered to enter into such arrangements and pay from the general funds of this Local Union the cost for bonding these persons in this Local Union, but such surety coverage shall conform to the requirements set forth in Section 22(A).

(C) Should the bond of any person required to be bonded be canceled after surety coverage has been afforded, then such person shall be allowed thirty (30) days within which to arrange either for reinstatement of his/her coverage or the substitution of another bond meeting the requirements of Section 22(A) to take the place of the canceled bond. However, during the period such person or a new officer is not covered by such surety bond, the Local Union Executive Board shall make whatever arrangements shall be necessary to relieve such person of the handling of any money or property of the Local Union.

(D) If an employee or officer referred to in Section 22(C) cannot within thirty (30) days provide the surety bond required in conformity with provisions of Section 22(A), the principal executive

officer shall be authorized and empowered to permit him/her to remain in his/her office or position under such arrangements as he/she may consider reasonable, but shall not require or permit him/her to handle any of the money or control any of the property of the Local Union.

### **Section 23**

#### **RULES OF ORDER**

Rule 1. The regular order of business may be suspended by a vote of the meeting at any time.

Rule 2. The Chairman of the meeting shall enforce these rules and regulations and may direct that members be removed from the meeting for violation of these rules.

Rule 3. Any conversation by whispering or otherwise, or any other activity which is calculated to disturb or may have the effect of disturbing a member while speaking or disturb the conduct of the meeting or hinder the transaction of business, shall be deemed a violation of order.

Rule 4. Attending meetings under the influence of alcohol is basis for removal.

Rule 5. The meeting may determine what portions of its business shall be secret.

Rule 6. When a member wishes the floor, he/she shall rise and respectfully address the Chair, and if recognized by the Chair, he/she shall state his/her name.

Rule 7. If two or more members rise to speak, the Chair shall decide who is entitled to the floor.

Rule 8. Every member, while speaking, shall adhere to the question under debate and avoid all invective and indecorous language, but all members shall have the right to express their views, arguments and opinions upon candidates and upon any business properly before the meeting.

Rule 9. No member shall interrupt another member while speaking except for a point of order and he/she shall state the point and the Chair shall decide without any debate.

Rule 10. Any member, while speaking, being called to order by another, at the request of the Chair, shall cease speaking and be seated until the question of order is determined.

Rule 11. No member shall speak more than once on the same question until all members wishing to speak have had an opportunity to do so, or more than twice without the permission of the Chair, nor more than ten (10) minutes at one (1) time.

Rule 12. In presenting a motion, a brief statement of its object may be made, but no discussion of its merits shall be admitted until the question is stated by the Chair.

Rule 13. When a question is postponed indefinitely, it shall not come up again, except upon a majority vote of the members present and voting.

Rule 14. The motion to close debate may be made by two (2) members, and shall be put in this form: "Shall the debate now close?" If adopted, the Chair shall proceed to take up the question before the membership, according to priority, without further debate.

Rule 15. If proper motion to amend has been made, the question on the amendment shall be put first; if more than one amendment has been offered, the question shall then be put as follows: (1) amendment to the amendment; (2) amendment; (3) original proposition.

Rule 16. A motion to adjourn shall always be in order except: (1) when a member has the floor; (2) when members are voting; (3) when a motion is pending.

Rule 17. A motion to adjourn having been put and lost shall not be in order again, provided there is further business before the Local Union, until fifteen (15) minutes have elapsed.

Rule 18. The Chair shall state every question coming before the Local Union before permitting the opening of debate thereon. Immediately before putting it to a vote he/she shall ask: "Is the Local Union ready for the question?" Should no member rise to speak on the question, or if a majority shall vote to close discussion, the Chair shall put the question. After he/she has risen, no member shall be permitted to speak further upon it.

Rule 19. When the presiding Chairman has commenced taking the vote, no further debate or remarks shall be allowed, unless a mistake has been made, in which case the mistake shall be rectified and the presiding Chairman shall recommence taking the vote.

Rule 20. All rulings of the presiding officer on procedure which are not challenged during the meeting become final and shall not be appealed upon adjournment of the meeting.

## **Section 24**

### **INTERNATIONAL CONSTITUTION**

The Local Union acknowledges that the Constitution of the International Brotherhood of Teamsters supersedes any provision so these Bylaws herewith or hereinafter adopted which may be inconsistent with such Constitution. The Local Union hereby readopts, as its Constitution, such International Constitution, and incorporates herein by reference, as though fully set forth herein, all such provisions of such Constitution, as it may be interpreted, modified, or amended from time to time, which are applicable to Local Union matters and affairs, and shall perform all the duties imposed upon a Local Union by such Constitution. These Bylaws are subject to the Constitution and Bylaws of the International Brotherhood of Teamsters and applicable Joint Council Bylaws.

Neither this Local Union, nor any of its officers, business representatives or employees, has the power to make any contract or agreement or to incur any liability which shall be binding upon the International Union or any of its affiliates other than this Local Union unless the written consent of the governing body or executive officer thereof has first been obtained authorizing such action. Neither this Local Union nor any of its officers, representatives or employees has been authorized or empowered to act as an agent of the International Union or any of its affiliated bodies and shall not be deemed an agent for any such body unless expressly authorized in writing by the governing body of such body to act in that capacity. No agreement or contract shall be binding upon this Local Union unless executed and delivered by its duly authorized officers, and a contract or agreement for personal services shall not be binding beyond the expiration of the term of the Executive Board at the time such contract or agreement is made. This shall not prevent a Local Union Executive Board from entering into a bona fide collective bargaining agreement with another union covering Local Union employees, **subject to the requirements of Article XXII, Section 2(b) of the International Constitution.**

## **Section 25**

### **LOCAL UNION PROPERTY**

No property of the Local Union, and no property in the possession, custody or control of this Local Union or any of its officers, representatives or employees and no property held in trust by any trustee for and in behalf of this Local Union, express or implied, which was created or established by this Local Union itself, or the members of the Local Union or their beneficiaries,

shall be given, contributed, donated or appropriated, either directly or indirectly, to aid or assist or be expended in behalf of any seceding, dual or antagonistic labor organization or group, nor to any Local Union which is acting in violation of the Constitution of the International.

## Section 26

### NEGOTIATIONS AND RATIFICATION OF AGREEMENTS

(A)Whenever a collective bargaining agreement is about to be negotiated, modified or extended a the request of this Local Union, the principal executive officer shall call a meeting at which the membership shall determine and authorize the bargaining demand to be made. The Local Union Executive Board shall determine whether such meeting shall be limited to the members in a particular division, craft or place of employment. Where this Local Union is a participant in an area-wide agreement, it is understood that the bargaining demand of the Local Union may be accepted, modified, or rejected by the overall negotiation committee in accordance with such rules and procedures as may be adopted by the area-wide, conference-wide or national bargaining group.

(B)The Secretary-Treasurer shall submit to Joint Council 16 two (2) copies of all proposed collective bargaining agreements with a company in an industry in which there is an area standard established by pre-existing agreements or amendments thereto, or where otherwise directed to do so by the Joint Council, for approval before submission to the employer. If no Joint Council exists, such proposals shall be submitted to the State Conference for its approval. In those cases where the proposed agreement is for operations which are already subject to an area-wide agreement, or a prospective area-wide agreement is already planned, the proposed agreement shall be submitted to the Director of the appropriate Trade Conference or Division for approval before submission to the employer.

(C)Ratification of agreements or amendments shall be subject to vote in the same manner as provided for in connection with bargaining demands as set forth in Section 26 (A), or in the case of area-wide, conference-wide or national agreements in accordance with the Constitution and rules adopted by such bargaining group, except that where the General Executive Board has directed the Local Union to refrain from executing such agreement, no proposed agreement shall be considered ratified by any vote until and unless it is specifically approved by the General Executive Board. Where a final contract proposal has been reduced to writing at the time it is to be submitted for vote, copies of the written proposal shall be made available to the affected membership. True copies of final agreements arrived at by the Local Union shall be filed by the Secretary-Treasurer with the Economic and Contracts Departments of the International Union a list of agreements in effect, showing the name of the employers, parties thereto, location or location, and the expiration date.

## Section 27

### SAVING CLAUSES

(A) The provisions of these Constitution relating to the payment of dues, assessments, fines or penalties, etc., shall not be construed as incorporating into any union security contract those requirements for good standing membership which may be in violation of applicable law, nor shall they be construed as requiring any employer to violate any applicable law. However, all such financial obligations imposed by or under the Constitution and Local Union Bylaws (and in conformity therewith) shall be legal obligations of the members upon whom imposed and enforceable in a court of law.

The General Executive Board is authorized to adopt any plan or arrangement relating to such requirements and obligations which may be imposed by applicable law.

(B) If any provision of these Bylaws shall be declared invalid or inoperative, by any competent authority of the executive, judicial, or administrative branch of federal or state government, the Local Union Executive Board shall have the authority to suspend the operation of such provision during the period of its invalidity and to substitute in its place and stead a provision which will meet the objections to its validity and which will be in accord with the intent and purpose of the invalid provision. If any section or subsection of these Bylaws should be held invalid by operation of law or by any tribunal of competent jurisdiction, the remainder of these Bylaws or the application of such section or subsection to persons or circumstances other than those to which it has been held invalid shall not be affected thereby.

(C) Where used in these Bylaws, words in the masculine also shall be read and construed as in the feminine in all cases where such construction would so apply.

## **Section 28**

### **AMENDMENTS**

(A) Proposed amendments to the Bylaws shall be submitted in writing at a regular meeting of the Local Union only in January of each year upon initiation either by petition of seven (7) members in good standing, or by resolution of the Local Union Executive Board. Under no circumstances may these Bylaws be amended during a term of office to affect or modify the powers and duties of the incumbent officers. Such amendments may be made effective only as of the beginning of the next term of office.

(B) The proposed amendments shall then be read at two (2) consecutive regular meetings of the membership or at two (2) consecutive division, craft, or place of employment or similar meetings (if the Local Union Executive Board has determined that membership meetings be conducted on such basis), and voted upon at the second meeting or meetings. The Local Union Executive Board, at its discretion, may choose to submit the proposed amendments in written form to the membership by mail. A two-thirds (2/3) vote of the members in good standing voting at such meeting or by mail referendum shall be required for passage.

(C) Amendments to these Bylaws are subject to the approval of the General President, as provided in Article VI, Section 4 of the International Constitution and shall not be effective until such approval has been given.

(D) The Local Union Executive Board shall have the power, following adoption of these Bylaws and any amendments thereto, but prior to printing thereof, to make such typographical, grammatical, and punctuation corrections, rearrangements and renumbering of sections, or otherwise, including the supplying or remedying of inadvertent omissions or errors, as are necessary to carry out the spirit and intent of these Bylaws and any amendments thereto so adopted.

## **Section 29**

### **FISCAL YEAR**

The fiscal year of this organization shall commence on the first (1st) day of January.

## **Section 30**

### **OBLIGATION**

Fellow worker, you will now take an obligation that will bind you to the International Brotherhood of Teamsters and this Local Union, and that will in no way conflict with your religious belief or your duties as a citizen.

I \_\_\_\_\_, pledge my honor to faithfully observe the constitution and the laws of the International Brotherhood of Teamsters and the Bylaws and laws of this Local Union.

I pledge that I will comply with all the rules and regulations for the government of the International Union and this Local Union.

I will faithfully perform all the duties assigned to me to the best of my ability and skill.

I will conduct myself at all times in a manner as not to bring reproach upon my Union.

I shall take an affirmative part in the business and activities of the Union and discharge my responsibilities during any authorized strike or lockout.

I pledge not to divulge to non-members the private business of this Union, unless authorized to reveal the same.

I will never knowingly harm a fellow member.

I will never discriminate against a fellow worker on account of race, color, religion, sex, age, physical disability or national origin, **or sexual orientation.**

I will refrain from any conduct that would interfere with the Union's performance of its legal or contractual obligations.

I will at all time bear true and faithful allegiance to the International Brotherhood of Teamsters and this Local Union.