

Date _____

Traci Horwedel
Director of Personnel
New York State Thruway Authority
200 Southern Boulevard
Post Office Box 189
Albany, New York 12201-0189

Dear Ms. Horwedel:

Re: Personal History Folder ("PHF")

Pursuant to Article 13.K.I of the November 22, 2005 Unit I Collective Negotiations Agreement, I request a list of relevant material in my PHF and copy of all items contained in that list for my review and possible comment.

Very truly yours,

Employee ID #

Item Number